

# Illinois State Historical Society



5255 Shepherd Road  
Springfield, Illinois 62703  
Telephone: 217-525-2781  
[www.historyillinois.org](http://www.historyillinois.org)

## Historical Marker Application

1. Application Date: \_\_\_\_\_
2. Subject of Proposed Marker: \_\_\_\_\_
3. Marker Size: up to 100 words (\$2,000)                      up to 250 words (\$3,200)
4. In 1,000 words or less, give the statewide and/or national significance of the subject and attach it to this application.
5. Documentation:  
List and attach photo copies of at least two sources for each of significance facts stated in item 4 that are not common knowledge. At least one source should be primary or original.
6. Give the exact location for installation of proposed marker, including route or street address and attach proof of permission to erect the marker on the proposed site.
  
7. Please include a \$500 administrative fee. This fee is part of the overall marker cost and is nonrefundable. It is strongly recommended that you contact the office to determine if your proposed subject is eligible prior to submitting the application and fee.
8. Sponsoring Organization: \_\_\_\_\_
- Contact Name: \_\_\_\_\_
- Address: \_\_\_\_\_  
\_\_\_\_\_
- Phone: \_\_\_\_\_ Fax: \_\_\_\_\_
- County: \_\_\_\_\_ Contact E-Mail: \_\_\_\_\_
9. Other persons or co-sponsors: \_\_\_\_\_

**Agreement:**

The Illinois State Historical Society will oversee the casting of the marker (of aluminum) in conformance with ISHS design and format. It will contain the name of the sponsoring organization as well as the name of the Illinois State Historical Society and the year in which it was cast in addition to the text. It is the responsibility of the sponsoring organization to erect and mount the marker at the location established in agreement with the Society. The marker will be maintained by the sponsoring organization.

Payment for the marker is due when the text is approved and ready for casting. The Society will notify the sponsoring organization at that time.

It is agreed that the sum of

\$2,000.00 per small marker (29" x 40.5")  
(includes administrative fee)

\$3,200.00 per larger marker (44" x 51")  
(includes administrative fee)

\$200.00 each (8 foot pole), optional

will be paid to the Illinois State Historical Society upon notification that text and location are approved. These prices do not include crate for marker, and shipping charges for marker and pole.

**For Sponsoring Organization:**

\_\_\_\_\_  
Sponsoring Organization

\_\_\_\_\_  
Authorized Signature/Date

**For Illinois State Historical Society:**

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Signature/Date

8/2014